



**SPARTANBURG SCHOOL DISTRICT TWO**  
OFFICE OF FINANCE  
3231 OLD FURNACE ROAD  
CHESNEE, SOUTH CAROLINA 29323  
864-578-0128  
**SOLE-SOURCE/EMERGENCY-PROCUREMENT**

The following procurement transaction is a: **(Check One Box)**

- Emergency** procurement section 2-106 of the procurement code
- Sole source** procurement section 2-105 of the procurement code

**The district is procuring**

(Goods/Services)

**as a sole source/emergency procurement from**

(Vendor)

**based upon the following justification:**

(Basis)

Funding Source (Account #): \_\_\_\_\_

I certify that I have adhered to the provisions of the procurement code.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date

Written Quotations are attached as required.